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## The American River Review (2017 ISSUE)

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The Campus Magazine of Student Writing and Art  
**Deadline for Spring Semester: Friday, March 18, 2016**  
Deadline for Creative Writing Students: see your instructor

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### PLEASE COMPLETE THIS SECTION \* PRINT CLEARLY

Your name: \_\_\_\_\_ ARC writing teacher & class, if any: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email (required): \_\_\_\_\_

Email is our preferred form of communication. Please let us know if you prefer another form of contact, and keep us updated on any address changes.

Main phone: \_\_\_\_\_  
Alternate phone: \_\_\_\_\_  
Student ID#: \_\_\_\_\_

**Check here if you are submitting in more than one genre \_\_\_\_\_ (Use one form for each genre)**

**This submission is:** Short Story \_\_\_\_\_ Creative Nonfiction \_\_\_\_\_ Poetry \_\_\_\_\_  
Screenplays \_\_\_\_\_ Stage plays \_\_\_\_\_ Graphic Shorts \_\_\_\_\_  
Lyric Essay \_\_\_\_\_

Title(s): 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

\_\_\_\_\_ I have provided the required copy of my work via email

\_\_\_\_\_ I must provide a hard copy of my work to be considered for publication.

### PROCEDURES FOR SUBMISSION (please read before submitting):

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1. Use one form for up to three poems, fiction, or nonfiction pieces. If you want to submit two or more different kinds of writing, please use a separate form for each. 20 page max/ per piece.
2. In addition to your printed copy (not instead of), email us a copy of your work. We need Microsoft Word-compatible files attached to the email (not cut and pasted into the email). Please indicate your name plus "2017 Lit Mag Submission" in the subject of the email. Mail to [americanriverreview@gmail.com](mailto:americanriverreview@gmail.com).
3. Manuscripts will not be returned. Please give us a dark, legible copy that can be duplicated easily. *Use separate submission forms for each genre.*
4. All entries must be typed. Please double-space fiction and nonfiction. Single-space poems.
5. Put your name on all pages and your phone number and address on page one. Number your pages. Please do not staple them. Leave standard margins. Do not center poems unless you have a special reason to. In general, please use normal fonts.
6. Complete the form above and paper clip this form to the top of your unstapled submission. Place your hard copy of your work, UNFOLDED and UNSTAPLED, in a large envelope clearly marked LITERARY MAGAZINE.
7. Mail submissions to the address on the back of this form or put them in Professor Michael Spurgeon's mailbox in Davies Hall, English Area.
8. Publishing date: December, 2017. See the back of this page for more information on acceptance times.
9. See copies of previous issues on library reserve at the English office or at the ARC bookstore.

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**PLEASE READ POLICIES ON BACK OF THIS FORM**

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LITERARY magazine business: [americanriverreview@gmail.com](mailto:americanriverreview@gmail.com)  
Or contact Professor Michael Spurgeon, Faculty Advisor  
916-484-8868 or [spurgem@arc.losrios.edu](mailto:spurgem@arc.losrios.edu)

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## POLICY STATEMENT

THE *AMERICAN RIVER REVIEW*  
EDITED BY ENGCW 450: THE LITERARY MAGAZINE CLASS  
AMERICAN RIVER COLLEGE  
4700 COLLEGE OAK DRIVE  
SACRAMENTO, CALIFORNIA 95841

THE *AMERICAN RIVER REVIEW* strives to publish outstanding literary and artistic achievements by current and former students of the college. Those submitting should be currently enrolled or were enrolled any time (even if no longer) since the **Spring, 2015** semester. Others may be invited to submit at the request of the magazine staff, including authors for the Guest Author series.

**Please be patient waiting for the staff's response to your submission.** We discuss every submission carefully and the process takes time. You should receive a letter of interest or rejection by the end of this semester. Some submissions may be postponed for consideration until the following semester.

Guest Authors and Artists are former ARC students who have distinguished themselves in creative writing or art since leaving the college or individuals established in their field who have been invited to publish in the magazine. Former contributors in these categories include Rex Babin, Jodi Angel, David Dominguez, Gary Snyder, Anthony Swofford, and many others.

The staff reserves the right to request further submissions from authors and artists. As a general rule, no more than five pieces by a single author will be published, although the staff reserves the right to make exceptions to this rule.

**Deadlines and submission details are printed on the opposite side.** Students in creative writing classes have a separate deadline established each semester by the staff. Because of time factors, late submissions will be saved for the next submission deadline, pre-approved, or rejected by an editorial committee.

To insure objective review, members of the staff must submit their work with an assumed name not known to the rest of the staff. **All authors are welcome to submit with a pseudonym.**

We accept work that you are simultaneously submitting to other publications, but we like to know which other publications may be viewing the work and their submission or selection process. Are any of the pieces you are submitting currently under consideration by another publication? If so, please explain here:

**NOTE: The *American River Review* does not reprint previously published works.**

**The staff may contact authors to suggest changes or ask for clarifications.** Because we are a class studying the editing process, we hope that authors will share their time with us. We're excited to learn with you the process of improving writing. Except for changes in clarity (including corrections of spelling mistakes, unintentional grammatical errors, and punctuation errors), authors do their own revisions with or without the assistance of the staff.

**We ask those published to give us First Time Rights.** This means that the rights to publish return to you after our publication of your work. In addition, we ask you for the right to reprint your material *for school use only* in the future. This may include printing in class handouts, publicity posters, potential anthologies, CD-ROM projects, and internet publications and use in poetry readings, readers' theater, magazine-related films. We ask for those rights now since it may be difficult to contact our authors and artists in the future.

**The staff attempts to make its final choices for publication by May of each school year.** However, for budgetary and aesthetic reasons, the editing process including additions and deletions may continue until the printing contractor actually prints the magazine in December. Authors will be notified in writing or through email after preliminary acceptances and again after final acceptances have been decided. **Please keep us informed of address and email changes!**

**†I have read and understand the policy statement regarding submissions to the *American River Review*.** (Please sign and date below.)

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Author's Signature:

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Date: